

No. ITRA/IPvC/2026-27/14

Date: 10.07.2026

WALK IN INTERVIEW

For Contractual Engagement of Research Associate at Programme Management Unit, Intermediary Pharmacovigilance Centre (IPvC), ITRA, Jamnagar

Name and number of The Post	Qualification	Monthly Remuneration (Fixed)	Date, Time & Place of Walk in Interview
Research associate under pharmacovigilance programme Number of the post-01	➤ Ph.D. in the concerned subject OR Post-Graduation in Ayurveda OR Degree qualification in (Ayurveda) with minimum 3 years research experience i.e. having worked for any Research project funded by the Ministry of AYUSH, ICMR, CSIR, DST or Equivalent organization. ➤ A minimum of 01 paper in an indexed peer reviewed journal	58,000/- + HRA	20-07-2026 10:30 AM (Reporting time 9.30am) Dean Office, Institute building, 1st floor, ITRA, Jamnagar

Additional eligibility criteria-Age-not exceeding 35yrs (Relaxation-OBC (Non-Creamy Layer): 3 years, SC / ST: 5 years, PwBD (Persons with Benchmark Disabilities): 10)

1. Scope of work-

Pharmacovigilance related activities as assigned by Ministry of Ayush or Institute (ITRA) or IPvC. as per CSS, AOGUSY scheme or further ammendments. Management of conduction of training programmes/ CMEs. cocordination for monthly reports from PPvCs and followup, compilation, maintenance of IPvC. ITRA account of AYush Suraksha web porta of Ministry of Ayush, evaluation of submitted reports of (ADR, MLA/OA etc.), coordination with SLAs NPvCC, AIIA, New Delhi and PPvCs, identified/assigned centres for extended support to run pharmacovigilance cell in Ayush Institutes/Hospitals etc. Creation of IEC material, conduction of IEC activities etc. and any other assigned official, administrative works time to time.



आयुर्वेद शिक्षण एवं अनुसंधान संस्थान

Institute of Teaching and Research in Ayurveda

(Institute of National Importance, Ministry of Ayush, Government of India)

Opp. B - Division Police Station, Gurudwara Road, Jamnagar - 361 008

2. Working Conditions –

- The engagement is purely on contractual, full time basis. Six days a week (Sunday holiday), 9 am to 6 pm work schedule will be applicable. Holiday schedule of ITRA will be applicable.
- The initial tentative engagement will be for 2 months, which is likely to extend on mutual consent and subject to satisfactory performance of the appointee. The institute however reserves the right to terminate the services of the appointee before the stipulated period without assigning any reason thereof. The appointee can resign from the assignment with one month prior written notice. The post of IPvC is co-terminus with the project.
- All relevant Rules and Regulations of ITRA shall be applicable and the appointee will have to give an undertaking to this effect.
- The appointee is expected to work sincerely to achieve the deliverables and maintain good conduct at the workplace.
- The appointment is on purely contractual basis and he/she will have no claim whatever for further appointment or regularization to any post in the Institute.
- The appointee shall maintain confidentiality of the data / information that will be collected as part of this programme. He / She shall not utilize / publish / disclose any such data / information to any third party without consent of ITRA. He/she shall be required to sign a Non-Disclosure Agreement during the time of appointment.

3. Leave –

- The appointee will be entitled to Twelve (12) leaves in a calendar year (Two leave per month on pro rata basis).
- Un availed leaves will be carried forward to next month, but the leaves will not to be carried forward to the next calendar year, not could be encashed.
- Normally more than 3 continuous leaves will not be permitted.

4. Allowances –

- The appointee will not be paid any Transport / Daily / Medical / Travelling / Telephone / any other allowance.

5. Disclaimer: The appointee shall not claim any benefit/compensation/absorption/regularization of service with this Institute under the provision of Industrial disputes act 1947 or Contract labour (Regulation and Abolition) Act 1970 and give a notarised bond at the time of renewal to the effect that their engagement shall not confer any right or claim of regularization of his or her service in the Institute

6. Selection Procedure –

- The interested candidates might walk in on the scheduled date to apply (with filled Proforma given as Annexure) with certified copies of the relevant documents along with original documents for verification, recent passport size photo and appear before the selection committee for an interview.
- **Receiving applications in advance**-Applicant should submit signed and filled application form along with certified copies of the relevant documents before 17-07-2026 by 5pm at the office of RSBK Dept., Institute Building, ITRA, Jamnagar room number 205, second floor in closed envelop. **Applications sent by post** or courier should be addressed to "Coordinator, Intermediary Pharmacovigilance Centre (IPvC), Institute of Teaching and Research in Ayurveda, Opposite City B Div. Police station, Jamnagar, 361008, Gujarat". Applications sent by post after 17-07-2026, 5pm shall not be received and shall not be considered for any processing. **On envelop "Application for post of Research associate for IPvC, ITRA" should be written.**



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- If candidates are more, suitable screening procedures may be carried out.
- The selection committee shall do the selection after following due procedures.
- The Director, ITRA reserves the right to reject any candidate or cancel the selection of any candidate without assigning any reason thereof.

Note:

- Applicants with experience of clinical work, documentation, worked as Programme associate at pharmacovigilance centre, training, and experience in monitoring of pharmacovigilance programme, candidates with research experience, post graduates of Ayurveda in concerned subject i.e. Rasashastra and or Dravyaguna Vijnana may be given preference.
- **Please see attached Application form**

Handwritten signature and date 10/12/20

Prof. Tanuja Nesari
Director, I.T.R.A.



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APPLICATION FORM FOR THE POST OF RESEARCH ASSOCIATE UNDER
PHARMACOVIGILANCE PROGRAMME

Paste Recent
Passport Sized
Photograph with
Self Attestation
done on front
side.

1. Name of the candidate:

2. Address for communication:

3. Mobile No. :

4. Email id. :

5. Date of birth and present age:

(Enclose self certified copy of Matriculation or Equivalent Certificate)

6. Educational qualifications (Attach the self certified copies of the relevant Certificates)

Sl. No	Qualification with speciality	Board/ University	Year of Passing	% Percentage

7. Computer skills (MS Office-Word, PPT, Excel etc.): YES / NO
(Strike out whichever is not applicable)

8. Typing, communication Knowledge of Languages:
(Strike out whichever is not applicable)

ENGLISH / HINDI / GUJARATI/ Others

9. Details of additional experience, if any – Clinical, Pharmacovigilance, Research projects, Government Institutes/schemes etc. [Mark (as right) which ever is applicable]

Note: Attach attested copies of supportive documents

Place:

Signature of the applicant

Date: