



आयुर्वेद शिक्षण एवं अनुसंधान संस्थान

Institute of Teaching and Research in Ayurveda

राष्ट्रीय महत्व का संस्थान, आयुष मंत्रालय, भारत सरकार

Institute of National Importance, Ministry of Ayush, Government of India

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Request Letter by Dean (Research) to the Members

Letter Ref. No:

From

Dean (Research) ITRA, Jamnagar

To,

Sub: Constitution of Institute Ethics Committee (Human studies) Dear Sir

I am pleased to inform you that your name has been selected for the post of Chairman / Member Secretary / Member of IEC ITRA, Jamnagar w.e.f.....for a term of.....year / months, provided following conditions of appointment are met.

1. You should be willing to publicize your full name, profession & affiliation.
2. You are willing to record all reimbursement for work & expenses, if any, within or related to an EC & make it available to the public upon request.
3. You consent to sign confidentiality agreement between you & the IEC regarding meeting deliberations, applications, information on research participants, & related matters.

The renewal of your appointment will be by consensus & 1 month notice on either side will be necessary prior to resignation/ termination of appointment. Terms & Conditions regarding the resignation procedure, disqualification procedures, replacement procedures etc. can be referred in the Standard Operating Procedures (SOPs) of IEC, ITRA. You will be paid a sum of Rs 1000/- per sitting as Honorarium for your services rendered & as per the guidelines given in Terms of Reference-IEC, ITRA, Jamnagar. We sincerely hope your association with IEC; ITRA will be fruitful to the institute.

Kindly send your written acceptance along with CV in enclosed format. On recipient of your acceptance, formal appointment letter will be issued.

Dean, ITRA