



**Institute of Teaching and Research in Ayurveda**  
(Institute of National Importance)  
Ministry of AYUSH, Government of India,  
Establishment Section

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No. PGT/7/E/2023-24/ 2412

Date: 11.12.2023

Ref: (1) DoPT OM No. 28016/3/98-JCA, Dt.15.06.1998  
(2) DoPT OM No. 25011/1/2008-Estt(A), Dt. 19.11.2008  
(3) DoPT OM No. 12/2/2023-JCA Dt. 03.07.2023

**-:Circular:-**

**Subject: CL, RH & Public Holidays – 2024 in ITRA.**

All HoDs of ITRA are hereby informed to arrange collection of CL card per person for year 2024 from their respective establishment section against submission of CL card 2024 between 04 P.M. to 06 P.M. by dated 17-01-2023, after due verification with muster.

All employees are entitled for 8 days casual leave; where differently abled employees as defined in the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act. 1995 may be granted Special Casual Leave for 04(four) days in a calendar year for specific requirements relating to the disabilities of the official in addition to 08 casual leave admissible for other employees subject to the condition that not more than 05 consecutive days casual leave may be allowed at any one time:

In accordance with Ministry of Personnel, Public Grievances and Pensions (DoPT) O.M. No. 12/2/2023-JCA Dated 03.07.2023, It has been decided by the competent authority that 17 Holidays as listed in **Annexure – I** will be observed in ITRA during year 2024 and each employee will also be allowed to avail any two holidays to be chosen out of the list of Restricted Holidays as listed in **Annexure – II**.

(Prof. (Dr.) Anup Thakar)  
Director, ITRA

To,

- (1) I/C Deputy Director(UG),
- (2) I/C Deputy Director(Pharmacy),
- (3) All the Heads of the sections, Departments, Laboratories & Hospital of ITRA: to circulate among the subordinate staff
- (4) P.P.S (I.T.) – to publish on website & circulate by email

Copy to: File No. 350

**List of Holidays during the year 2024 for ITRA, Jamnagar**

S.No.	Holiday	Date		Saka Date		Day
<b>1945 SAKA ERA</b>						
1.	Republic Day	January	26	Magha	06	Friday
2.	Maha Shivratri	March	08	Phalguna	18	Friday
<b>1946 Saka Era</b>						
3.	Holi	March	25	Chaitra	05	Monday
4.	Good Friday	March	29	Chaitra	09	Friday
5.	Id-ul-Fitr	April	11	Chaitra	22	Thursday
6.	Mahavir Jayanti	April	21	Viasakha	01	Sunday
7.	Budha Purnima	May	23	Jyaishtha	02	Thursday
8.	Id-ul-Zuha (Bakrid)	June	17	Jyaishtha	27	Monday
9.	Muharram	July	17	Ashadha	26	Wednesday
10.	Independence Day	August	15	Sarvana	24	Thursday
11.	Janmashtami(Vaishnva)	August	26	Bhadra	04	Monday
12.	Milad-un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad)	September	16	Bhadra	25	Monday
13.	Mahatma Gandhi's Birthday	October	02	Asvina	10	Wednesday
14.	Dussehra	October	12	Asvina	20	Saturday
15.	Diwali (Deepavali)	October	31	Kartika	09	Thursday
16.	Guru Nanak's Birthday	November	15	Kartika	24	Friday
17.	Christmas Day	December	25	Pausha	04	Wednesday



(Prof. (Dr.) Anup Thakar)  
Director, ITRA

**Annexure-II**  
**List of Restricted Holidays during the year 2024 for ITRA, Jamnagar**

S.No.	Holiday	Date	Saka Date	Day	
<b>SAKA ERA 1945</b>					
1	New Year's Day	January	01	Pausha 11	Monday
2	Lohri	January	13	Pausha 23	Saturday
3	Makar Sankranti	January	14	Pausha 24	Sunday
4	Magha Bihu/Pongal	January	15	Pausha 25	Monday
5	Guru Gobind Singh's Birthday	January	17	Pausha 27	Wednesday
6	Hazarat Ali's Birthday	January	25	Magha 05	Thursday
7	Sri Panchami, Basant Panchami	February	14	Magha 25	Wednesday
8	Shiva ji Jayanti	February	19	Magha 30	Monday
9	Guru Ravi Das's Birthday	February	24	Phalgun 05	Saturday
10	Birthday of Swami Dayananda Saraswati	March	06	Phalgun 16	Wednesday
11	Maha Shivratri	March	08	Phalgun 18	Friday
<b>SAKA ERA 1946</b>					
12	Holika Dahan	March	24	Chaitra 04	Sunday
13	Dolyatra	March	25	Chaitra 05	Monday
14	Easter Sunday	March	31	Chaitra 11	Sunday
15	Jamat-UI-Vida	April	05	Chaitra 16	Friday
16	Chaitra Sukladi / Gudi/ Padava/ Ugadi/ Cheti Chand	April	09	Chaitra 20	Tuesday
17	Vaisakhi / Vishu	April	13	Chaitra 24	Saturday
18	Meshadi (Tamil New Year's Day)/ Vaisakhadi (Bengal) / Bahag Bihu (Assam)	April	14	Chaitra 25	Sunday
19	Birthday of Guru Rabindranath Tagore	May	08	Vaisakha 18	Wednesday
20	Rath Yatra	July	07	Asadha 16	Sunday
21	Parsi New Year's day/ Nauraj	August	15	Sravana 24	Thursday
22	Raksha Bandhan	August	19	Sravana 28	Monday
23	Ganesh Chaturthi/ Vinayaka Chaturthi	September	07	Bhadra 16	Saturday
24	Onam or Thiru Onam Day	September	15	Bhadra 24	Sunday
25	Dussehra (Saptami)	October	10	Asvina 18	Thursday
26	Dussehra (Mahashtami)/ Dussehra (Mahanavmi)	October	11	Asvina 19	Friday
27	Maharishi Valmiki's Birthday	October	17	Asvina 25	Thursday
28	Karaka Chaturthi (Karwa Chouth)	October	20	Asvina 28	Sunday
29	Naraka Chaturdasi	October	31	Kartika 09	Thursday
30	Govardhan Puja	November	02	Kartika 11	Saturday
31	Bhai Duj	November	03	Kartika 12	Sunday
32	Pratiharsashthi or Surya Shashthi (Chhat Puja)	November	07	Kartika 16	Thursday
33	Guru Teg Bahadur's Martyrdom Day	November	24	Agrahayana 03	Sunday
34	Christmas Eve	December	24	Pausha 03	Tuesday

  
(Prof. (Dr.) Anup Thakar)  
Director, ITRA