

ઈન્સ્ટીટ્યુટ ઓફ ટીચીંગ એન્ડ રીસર્ચ ઇન આયુર્વેદ (મિનીસ્ટ્રી ઓફ આયુષ્સ, ગવનમેન્ટ ઓફ ઇન્ડિયા)  
ગુજરાત આયુર્વેદ યુનિવર્સિટી કેમ્પસ, જામનગર. -૩૬૧ ૦૦૮



### જાહેર નિવેદન

આઈ.ટી.આર.એ. હસ્તકની જુદી જુદી લેબોરેટરીઓની જરૂરીયાત મુજબ કેમિકલ્સ, ઝાસવેર, રીએજન્ટ, ક્રીટ વગેરે ખરીદ કરવા અંગે વાર્ષિક કોન્ટ્રેક્ટ કરવા માટે રજીસ્ટર્ડ પાર્ટીઓએ વર્ષ ૨૦૩-૨૪ માટે વસ્તુના તમામ પ્રકારના ટેક્સ સહિતનાં ભાવો બંધ કવરમાં ફર્મ / કંપનીનાં ઓથોરાઈઝડ ડીલર સર્ટીફિકેટ વગેરે સાથે બે નકલમાં મોડામાં મોડા તા.૨૫.૧૦.૨૦૨૩ સુધીમાં મોકલી આપવાના રહેશે, વાર્ષિક કોન્ટ્રેક્ટ માટેની ટમ્સે કંડીશન તેમજ જરૂરી વસ્તુઓનું લીસ્ટ યુનિવર્સિટીની વેબસાઈટ [itra.ac.in](http://itra.ac.in) પરથી જોવા મળશે. સીલબંધ કવર ઉપર ડાબી બાજુએ કોસમાં "લેબોરેટરી કેમિકલ્સ, ઝાસવેર, રીએજન્ટ, ક્રીટ, રીએજન્ટસ અંગેના ભાવો" લખવું. વધારે માહિતી માટે ફોન નં.૦૨૮૮-૨૫૫૨૦૧૪/૨૫૫૨૬૯૯ નો સંપર્ક કરવો. સંસ્થા કોઈપણ ભાવો સ્વીકારવા કે નહી તે અંગેનો હકક અબાધિત રાખે છે.

આઈ.ટી.આર.એ./માહિતી/જામ/ઓફિસ.-૦૧

ડાયરેક્ટર

Director

Inst. of Teaching & Research in Ayurveda,  
Ministry of AYUSH, Govt. of India

Jamnagar

Institute of Teaching and Research in Ayurveda (ITRA),  
Ministry of Ayush Govt. of India  
Gujarat Ayurved University Campus, Jamnagar - 361 008



**Annual Contract NOTICE : 2023-24**

Sealed covers for Annual Contract are invited from registered/ authorized parties to supply laboratory chemicals/glassware/ kits/ reagents for laboratories functional under ITRA, for the year 2023-24. Company authorised dealer certificate and price list including all taxes etc in sealed envelope superscribed " laboratory chemicals/glassware/ kits/ reagents " should reach latest by Dt 25.10.2023 Terms and conditions for annual contract and schedules 1 to 3 for laboratory chemicals/glassware/ kits/ reagents with required details are available on website [itra.ac.in](http://itra.ac.in). The institute reserves the right for acceptance/rejection of the rate. Contact: 02882552014, 02882550966.

ITRA/INFO/JAM./OCT-01

DIRECTOR

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Inst. of Teaching & Research in Ayurveda,  
Ministry of Health, Govt. of India  
Jamnagar

## Terms & Conditions

1. The Annual contract is valid for the period of **one year**, and may be extended for further period of one year if deemed fit.
2. Items mentioned in schedule-2 as uploaded in the website of Institute of Teaching and Research in Ayurveda are to be supplied only by distributor having authorisation certificate from manufacturer.
3. Only registered/authorised firms will be considered under purview of contract.
4. Submitted price list will be valid for Contract period.
5. The Party has to sign a Contract on Rs. 300/- Non Judicial Stamp Paper as per the draft after issuing Annual Contract letter.
6. The Party has to pay Rs. 2000/- (Two Thousand Rupees Only) (Non Refundable) Registration fee by D.D. / Cheque in favour of Director, I.T.R.A., Jamnagar after issuing Annual Contract letter.



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Jamnagar

## Terms & Conditions - 2

1. The mentioned items in the attachment only to be considered under Rate Contract for 2023-24 from I.T.R.A., Jamnagar **No extra Items which were not mentioned in the List of Requested items will not be considered under Rate contract even though Vendor/ Seller sent as attachment.**
2. All the Items Requested must have Authorization Certificate in the specified attached format (Annexure-1) from the OEM/ Chemical Manufacturer on their respective letter head. In case, any vendor failed to attach in the proper requested format the firm/agency will be considered as **“DISQUALIFIED”**.
3. The Successful Vendors/Sellers are strictly instructed to fulfill the procurement items with in the 21 days after the release of purchased order from ITRA. Failed in case, seller/vendor must be request before the 21<sup>st</sup> day to concerned department/ buyer of ITRA to extend the procurement period.  
**Note:** It can be requested for maximum to up to 1 month (30 days) and for once only (through mail only). In the second attempt also vendor failed to supply the proper items (i.e even after the 51 days of the purchase order released by ITRA) the purchase order will be considered as **“CANCELLED”** and Buyer is eligible to create the same order on the name of other Vendor/Seller with the same conditions.
4. Any seller/vendor submitted the Authorization letter partially for items under Rate contract those items only will be considered for rate contract even though listed in the same letter along with other items.
5. Sellers/ Vendors not specified the percentage of GST on the items in RC then also the mentioned price by the Vendor/ seller considered as the final price included with GST only. **So, mention carefully your final price along with GST.**
6. No Consideration for any verbal requests regarding the Discounts/Preference of purchase for single items will be entertained in any form from the ITRA.
7. Seller/Vendor is sole responsible for the proof reading mistakes or any transcription errors or in delay in the payment with either in the Rate Contract Prices or bills.



Director

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Jamnagar

## **CERTIFICATE OF AUTHORIZATION FOR INSTITUTIONAL SUPPLIES**

Ref.No: \_\_\_\_\_

Date: \_\_\_\_\_

To,  
The Director,  
Institute of Teaching and Research in Ayurveda,  
(Ministry of AYUSH, Govt.of India),  
Opp.City-B-Division Police Station, Gurudwara Road,  
Jamnagar-361008, Gujarat.

Sub: Authorization letter for supply of reagents/chemicals/ glassware for  
the Rate Contract No. of ITRA

Ref: Rate contract adv.No. of ITRA and Date \_\_\_\_\_

This is to hereby certify that the below mentioned distribution firm has  
been authorized towards executing supplies to the Institute of Teaching and  
research in Ayurveda (I.T.R.A), Jamnagar, Gujarat for the specific tenure  
mentioned below.

The Distribution firm, as mentioned below, is hereby authorized to  
submit quotations, collect orders, supply products, submit bills and collect  
payment. In case of failure in supply the requested material from the ITRA with  
in the specified timeline, we will take necessary action on the vendor or we are  
liable as OEM to supply the products to ITRA concerned section.

Authorized Distributor Name and Complete address:

Product Name:

Authorization Tenure:

Any remarks:

Seal and Signature of the  
Authorized Person from  
OEM/ Material  
Manufacturer

  
Director

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